T.R.
HALİÇ UNIVERSITY
HEALTH, CULTURE AND SPORTS DEPARTMENT SERVICE INVENTORY TABLE
APPENDIX-1

| 7 | 6 | | 5 | 4 | 3 | 2 | 1 | SERIAL NO. | |
|---|---|---|---|---|---|---|---|---|---|
| B.08.6.YÖK.2.HÜ.0.79 | B.08.6.YÖK.2.HÜ.0.79 | B.08.6.YÖK.2.HÜ.0.79 | B.08.6.YÖK.2.HÜ.0.79 | B.08.6.YÖK.2.HÜ.0.79 | B.08.6.YÖK.2.HÜ.0.79 | B.08.6.YÖK.2.HÜ.0.79 | B.08.6.YÖK.2.HÜ.0.79 | CORPORATE CODE | |
| | 821.00.00 | | 779.00.00 | 309.00.00 | 308.00.00 | 307.00.00 | 305.00.00 | STANDARD FILE PLAN CODE | |
| STUDENTS WITH DISABILITIES UNIT | CULTURAL and PROMOTIONAL WORKS | | GUIDANCE AND COUNSELING WORK | STUDENT SOCIETIES and ASSOCIATIONS | STUDENT COUNCIL and REPRESENTATION | HEALTH AFFAIRS | DORMITIES (student houses) HOUSING SOCIAL FACILITY | NAME OF SERVICE | |
| DETERMINING THE NEEDS OF STUDENTS WITH DISABILITIES IN ACADEMIC, ADMINISTRATIVE, SOCIAL, HOUSING, etc. AREAS AND PLANNING, IMPLEMENTING AND DEVELOPING THE WORKS TO MEET THESE NEEDS | A- PROMOTIONAL WORKS PROMOTION OF THE UNIVERSITY TO POTENTIAL STUDENT GROUP, FAMILIES, RELATED UNITS OF HIGH SCHOOLS, COURSES and THE PUBLIC | B- CULTURAL WORKS ORGANIZATION OF ALL KIND OF EVENTS (concerts, trips, conferences, seminars, etc.) THAT WILL CONTRIBUTE CULTURALLY TO STUDENTS AND INSTITUTION EMPLOYEES | COUNSELS AND GUIDES STUDENTS IN SOLVING THEIR EMOTIONAL, SOCUAL, EDUCATIONAL OR OCCUPATIONAL PROBLEMS AND JOB SELECTION PROBLEMS AND PROVIDES THEM WITH THE NECESSARY SERVICES | ORGANIZING SOCIAL AND CULTURAL ACTIVITIES FOR STUDENTS TO SPEND THEIR FREE TIME ACCORDING TO THEIR INTERESTS | DETERMINING STUDENT OPINIONS IN MEETING THE EDUCATIONAL, HEALTH, SPORTS AND CULTURAL NEEDS OF UNDERGRADUATE AND UNDERGRADUATE STUDENTS AND ESTABLISHING COMMUNICATION BETWEEN STUDENTS AND MANAGEMENT ORGANIZATIONS | PROVIDING PHYSICAL AND MENTAL HEALTH SERVICES FOR THE EMPLOYEES OF THE UNIVERSITY | IDENTIFYING STUDENTS WHO WILL STAY IN DORMITORIES AND REFERRING THEM TO SUITABLE DORMITORIES | SERVICE DESCRIPTION | |
| REGULATION FOR THE DISABLED COUNSELING AND COORDINATION PREPARED BASED ON ARTICLE 15 OF THE LAW ON AMENDING THE DISABLED and SOME LAWS and Decrees dated 1.7.2005 and numbered 5378 Official Gazette: 14.08.2010 Number: 27672 | ARTICLE 16 CULTURAL SERVICES ACCORDING TO ARTICLES 46 AND 47 OF THE LAW NUMBER 2547, AMENDED BY LAW NUMBER 2880 | ARTICLE 16 CULTURAL SERVICES ACCORDING TO ARTICLES 46 AND 47 OF THE LAW NUMBER 2547, AMENDED BY LAW NUMBER 2880 | ARTICLE 14 CONSULTING AND GUIDANCE SERVICES ACCORDING TO ARTICLES 46 and 47 OF THE LAW NUMBER 2547, AMENDED BY LAW NUMBER 2880 | ARTICLE 16 CULTURAL SERVICES ACCORDING TO ARTICLES 46 AND 47 OF THE LAW NUMBER 2547, AMENDED BY LAW NUMBER 2880 | BASED ON THE AUTHORIZATION GIVEN TO THE INTERUNIVERSITY BOARD BY THE CoHE LAW NO 2547 | ARTICLE 11 HEALTH SERVICES IN ACCORDANCE WITH ARTICLES 46 and 47 OF LAW NUMBER 2547, AMENDED BY LAW NUMBER 2880 | ARTICLE 15 SOCIAL SERVICES ACCORDING TO ARTICLES 46 and 47 OF THE LAW NUMBER 2547, AMENDED BY LAW NUMBER 2880 | NAME AND ARTICLE NUMBER OF THE LEGISLATION ON WHICH THE SERVICE IS BASED | |
| STUDENTS WITH DISABILITIES | HIGH SCHOOL STUDENTS, PARENTS, SCHOOL and COURSE OFFICIALS, TELEVISION CHANNELS, FAIR REPRESENTATIVES | INSTITUTION STUDENTS and STAFF | INSTITUTION STUDENTS and STAFF | INSTITUTION STUDENTS and STAFF | ASSOCIATE AND UNDERGRADUATE STUDENTS | INSTITUTION STAFF | INSTITUTION STUDENTS | SERVICE BENEFICIARIES | |
| GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY | CENTRAL ADMINISTRATION | NAME OF THE INSTITUTIONS/ UNITS IN CHARGE/ AUTHORIZED TO PROVIDE THE SERVICE |
| HCSD-STUDENTS WITH DISABILITIES UNIT | HCSD | HCSD | HCSD | HCSD | HCSD | HCSD | HCSD | PROVINCIAL UNITS | |
| | | | | | | | | | |
| | | | | | | | | | |
| HEALTH REPORT ON DISABILITY | NO DOCUMENT REQUIRED | NO DOCUMENT REQUIRED | NO DOCUMENT REQUIRED | NO DOCUMENT REQUIRED | LETTER OF APPLICATION | T.R ID CARD | | DOCUMENTS REQUIRED FOR APPLICATION | SERVICE DELIVERY PROCESS |
| STUDENTS WITH DISABILITIES UNIT | HCSD | HCSD | HCSD | HCSD | HCSD | HCSD | HCSD | FIRST APPLICATION AUTHORITY | |
| STUDENTS WITH DISABILITIES UNIT HCSD GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY | PSYCHOLOGIST /HCSD/ GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY | PARAPH LIST | |
| GENERAL SECRETARY FACULTY DEANS | GENERAL SECRETARY | RECTORATE GENERAL SECRETARY | GENERAL SECRETARY | GENERAL SECRETARY STUDENT CLUBS RESPONSIBLE FACULTY MEMBERS | RECTORATE and ALL RELATED UNITS (FACULTY, SCHOOL, DEPARTMENT, PROGRAM) | GENERAL SECRETARY RELEVANT FACULTY DEANS | GENERAL SECRETARY | INTERNAL CORRESPOND-ENCE THAT THE ORGANIZATION SHOULD MAKE, IF ANY | |
| CoHE | FAIR OFFICIALS, HIGHSCHOOLS, COURSES | ORGANIZATIONS WORKING TOGETHER DURING CULTURAL AND SOCIAL ACTIVITIES, IF ANY | – | ORGANIZATIONS WORKING TOGETHER DURING CULTURAL AND SOCIAL ACTIVITIES, IF ANY | CORRESPONDENCE REGARDING THE NOTIFICATION OF ELECTION RESULTS TO COHE | – | HIGHER EDUCATION CREDIT AND HOSTELS INSTITUTION | EXTERNAL CORRESPOND-ENCE THAT THE ORGANIZATION SHOULD MAKE, IF ANY | |
| | | | | | | | | COMPLETION TIME OF THE SERVICE SPECIFIED IN THE LEGISLATION | |
| THROUGHOUT THE ACADEMIC YEAR | 1 HOUR- 1 WEEK | 1 YEAR | 1 HOUR / 1 STUDENT | 1 WEEK -1 MONTH | 1 MONTH | 30-60 MINUTES | 15-30 DAYS | AVERAGE COMPLETION TIME OF SERVICE | |
| – | 50 | 1 YEAR | NUMBER OF STUDENTS INTERVIEWED | 50-100 | BIENNIALLY | NUMBER OF STUDENTS and EMPLOYEES / YEAR | TOTAL NUMBER OF STUDENTS HOUSING IN DORMITORIES / YEAR | ANNUAL NUMBER OF OPERATIONS | |
| SERVICE QUALIFICATIONS WILL BE AVAILABLE ELECTRONICALLY | WILL NOT BE AVAILABLE ELECTRONICALLY | WILL BE AVAILABLE ELECTRONICALLY | SERVICE QUALIFICATIONS WILL BE AVAILABLE ELECTRONICALLY | WILL BE AVAILABLE ELECTRONICALLY | WILL BE AVAILABLE ELECTRONICALLY | SERVICE QUALIFICATIONS WILL BE AVAILABLE ELECTRONICALLY | WILL BE AVAILABLE ELECTRONICALLY | IS THE SERVICE PROVIDED ELECTRONICALLY? | |