

**REPUBLIC OF TURKEY
HALIC UNIVERSITY
INSTITUTE OF GRADUATE EDUCATION
THESIS EXAMINATION AND PERSONAL REPORT**

Letter of the Institute of Graduate Education: Date: Number:

Student No:

Name-Surname of the Student:

Department/Art Department:

Program Name:

Thesis Advisor:

Thesis Title:

THESIS TITLE

Yes

Partly

No

- Does it adequately express the thesis scope?

- Is it avoided to make abbreviations other than standard scientific abbreviations?

ÖZET (ABSTRACT)

-Is it written to cover the Purpose, Material-Method, Findings and conclusion?

-Are English title and content consistent with the Turkish ones?

-Are there minimum three suitable keywords at the end of the abstract?

-If the thesis project received any support, is this specified?

ENGLISH ABSTRACT

-Is the English Thesis title written?

-Are there suitable English keywords that are consistent with their Turkish ones?

-If the thesis project received any support, is this specified in English?

INTRODUCTION AND PURPOSE

-Does the information given in the introduction section present the motive (problem) of the study?

-Is the purpose of the study written clearly?

GENERAL INFORMATION

-Is it consistent with the thesis subject?

-Is it limited with the thesis subject and sufficient?

MATERIAL AND METHOD

-Are the time of study and time of data/material collection specified?

-Is the material defined, and are the materials and devices listed?

-Are the method(s) given completely?

-Are the method(s) consistent with the thesis subject?

-Are the applied methods referenced?

-Are the evaluation techniques selected correctly?

FINDINGS

-Are significant tables and figures (pictures, graphics etc.) included in the findings?

-Is it avoided to the provide literature information in the findings?

DISCUSSION AND CONCLUSION

-Is the discussion evaluated with literatures that are in accordance with the findings?

-Is the conclusion based on findings in line with the purpose?

-Are there any suggestions provided?

REFERENCES

- Is the research adequate, are references adequate?
- Are the thesis writing rules of the institutes conformed to while citing the references in the text and listing the references?
- Are the references arranged according to the style of citation in the text.
- Are all references used in the text given in the list of references?
- Are all references given in the list of references used in the text?

EXAMINING THE OTHER SECTIONS AND FORMAT OF THE THESIS

- Is the acknowledgments page, if any, convenient?
- Are the Table of Contents and Lists of Tables, Figures and Symbols/Abbreviations arranged properly?
- Is there a logical flow in the entire thesis, in line with the purpose?
- Are the Tables, Figures and Equations properly referenced in the text?
- Are the Table headings and Figure captions consistent with their contents?
- Are unnecessary repetitions avoided in all sections?
- Are they written in a plain and fluent language that is easy to understand?
- Is the spelling and grammar in accordance with the Turkish rules?

EXAMINATION IN TERMS OF ETHICS

- Is it required to obtain the approval of the Ethics Committee?
- Is the approval of the Ethics Committee obtained if it is required?
- Are the data/material collected and the experiments are carried out following the approval of the Ethics Committee?
- Are general ethical rules conformed to?

YOUR WRITTEN STATEMENTS (You can write them below or in a separate paper and then sign)

Juror (Title Name Surname)

Date

Signature

E-mail:

Phone:

University, Faculty/College/Department/Art Department:

I approve the acceptance/correction/rejection of the thesis with the above-mentioned title.

ACCEPTANCE:

REJECTION:

CORRECTION:

-If it is suggested to **reject** the thesis, its reasons must be clearly written in the section 'YOUR WRITTEN STATEMENTS' or in a separate paper and then signed.

-If **correction** is suggested for missing information or mistakes that can be corrected, these missing information or mistakes must be written in the section 'YOUR WRITTEN STATEMENTS' or in a separate paper and then signed. Missing information or corrections must be completed in the thesis within three months for MA and six months for PhD/Art proficiency.